

## Meeting Minutes – Approval

## M-026 LDR Report Project Manager Meeting Minutes

at

Federal Building, Conference Room 249

Richland, Washington

Meeting Held October 15, 2002

From 9:30 am to 11:30 am

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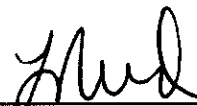
The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting.

  
Greg Sinton, Project Manager, DOE-RL

Date: 11/13/02

Not Present  
Woody Russell, Project Manager, DOE-ORP

Date: \_\_\_\_\_

  
Laura Ruud, Project Manager, Washington State Department of Ecology

Date: 11/13/02

## Contractor Concurrence

  
Anthony Miskho, LDR Report Coordinator, FH

Date: 11/13/02

Purpose: Discuss LDR Report related topics

The attached minutes are comprised of the following:

Attachment 1 - Meeting Agenda

Attachment 2 - Attendance List

Attachment 3 - Summary of Commitments

Attachment 4 - Workshop Schedule and Status

## **Attachment 1**

**M-026 LDR Report Project Manager Meeting Minutes**  
**at**  
**Federal Building, Conference Room 249**  
**Richland, Washington**  
**Meeting Held October 15, 2002**  
**From 9:30 am to 11:30 am**

### **Meeting Agenda**

#### **Agenda:**

1. Last month's meeting minutes
2. Hot topics
  - 618-4 year-to-year change (discussed)
  - Process clarification on storage assessment comments (discussed)
3. Workshop items
  - Commitments: (continuing discussion)
    - How to accomplish year to year changes in the LDR report
  - Revisit assessment schedule (continuing discussion)
  - Recurrence requirements for storage assessments (continuing discussion)
  - Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report? (e.g., ERDF Direct Disposal) (not discussed)
4. Waste Volume Reporting (not discussed)
5. Next meeting (date and agenda)

Meeting moved: November 13, 2002  
9:30 – 11:30

## **Attachment 2**

**M-026 LDR Report Project Manager Meeting Minutes  
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Richland, Washington  
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### **Attendance List**

<b>Name</b>	<b>Organization</b>
-------------	---------------------

A. G. Miskho	FH
E. J. Murphy-Fitch	FH
P. A. Powell	CHG
L. E. Ruud	Ecology
G. L. Sinton	DOE-RL
D. M. Yasek	BHI
Gene Grohs	PNNL

**Attachment 3**

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**Summary of Commitments**

<b>Action #</b>	<b>Responsible Party</b>	<b>Description</b>	<b>Date Closed</b>
10-2002-01	DOE	Enter storage assessments for ORP into the administrative record	
10-2002-02	DOE/Ecology	Meet before next project manager meeting to go through LDR report for possible sections to delete.	
10-2002-03	Ecology	Review section 9.0 of the action plan relating to public involvement	
10-2002-04	Ecology	Ecology to review storage assessment schedule provided at meeting with project managers and compliance specialist	
9-2002-01	Ecology	Ecology to discuss the meaning of the word "sludge" with EPA	<b>10-15-2002</b>
9-2002-02	DOE	Finalize TGDS/LSDS forms for meeting minutes	<b>10-15-2002</b>
9-2002-03	DOE	Provide Ecology .pdf file of LDR datasheets	<b>10-15-2002</b>

10-2002 Note 1: (supplemental text to June 18, 2002 Note 1) Storage assessments/data gap plans will normally be presented at the TPA lead regulatory agency project manager meeting and attached to the minutes. In the absence of minutes, DOE can enter the documents into the administrative record for the TPA lead regulatory agency project manager. The LDR project manager meeting minutes will reference the fact that storage assessments/data gap plans have been presented to the TPA lead regulatory agency project manager.

**Attachment 4**

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**Workshop Schedule and Status**

Workshop Topics List	Not yet scheduled for discussion	Date discussions to start	Status of discussions (not yet started/ ongoing/completed)
<b>From March 14, 2002 Resolution of Dispute</b>			
Changes to TGDS/LSDS		August 2002	Completed (9/2002)
Consolidation of requirements documents and any other new agreements from workshops	X		not yet started
Tracking commitments contained in the LDR report		June 2002	Completed (9/2002)
How to accomplish within year changes		June 2002	Completed (9/2002)
How to accomplish year to year changes in LDR report		July 2002	ongoing
Revisit assessment schedule		October 2002	ongoing
Mechanism to transmit documents (e.g. datagap plan)		May 2002	Completed (6/2002 clarified 10/2002)
<b>From May 29, 2002 Project Manager Meeting</b>			
Recurrence requirements for storage assessments		October 2002	ongoing
Referencing specific milestones for milestone coverage		November 2002	not yet started
Consistency/interface between WIDS and the PMWT	X		not yet started
Unknown characterization answer requirements		October 2002	Completed as part of "Changes to TGDS/LSDS" item
PMWT as a catch all shield	X		not yet started
Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report? (e.g., ERDF Direct Disposal)		November 2002	not yet started
How much detail needed on description of facilities included in the LSDS.	X		not yet started

**Distribution:**

D. Bartus	EPA	B5-18
L. Bostic	BNI	H4-02
S. B. Cherry	FH	B3-15
T. W. Gardner-Clayson	DOE-ORP	H6-60
R. H. Gurske	FH	H8-73
J. B. Hebdon	DOE-RL	A5-58
M. F. Jarvis	DOE-RL	A5-58
E. M. Mattlin	DOE-RL	A5-15
A. G. Miskho	FH	N1-26
C. H. Mulkey	CHG	R1-51
E. J. Murphy-Fitch	FH	A1-14
R. P. Ollero	BHI	H0-18
P. A. Powell	CHG	R1-51
J. E. Rasmussen	DOE-ORP	H6-60
W. Russell	DOE-ORP	H6-60
L. E. Ruud	Ecology	B5-18
G. H. Sanders	DOE-RL	A6-38
G. L. Sinton	DOE-RL	A6-38
E. R. Skinnarland	Ecology	B5-18
H. T. Tilden	PNNL	K3-75
B. D. Williamson	DOE-RL	A4-52
R. W. Wilson	Ecology	B5-18
D. M. Yasek	BHI	H0-02

**ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]**

Please send comments on distribution list to Anthony G. Miskho (376-7313).